

# HANS RAJ SMARAK SENIOR SECONDARY SCHOOL

Opp. Pkt-E, Dilshad Garden  
DELHI-110 095 ( PH # 22588724)

## Invites application for the following posts:-

### **PGT Accounts**

Master's Degree OR its equivalent in the subject concerned from a recognized university.  
Degree in Teaching/Education from a recognized University OR its equivalent.

### **TGT (Social Science)**

Degree in Teaching/Education from a recognized University OR its equivalent. Bachelor's degree (Pass/Hons) in relevant subject from a recognized University OR equivalent having secured 50% or more marks in aggregate

### **TGT (Art & Craft)**

MA in Drawing and Painting/fine Arts from a recognized university OR BA (Hons) in Art & Art Education OR BA /BA with Drawing and Painting/Art/Fine Art with minimum 2 years full time. Diploma from a recognized institution.

### **Assistant Teacher**

Senior Secondary with at least 50% marks and 2 years Diploma in Elementary Education from a recognized Board OR Senior Secondary with at least 50% marks and 2 years Diploma in Elementary Education in accordance with the NCTE regulation 2002 OR Senior Secondary with at least 50% marks and 4 years Bachelor of Education (B.El.Ed.) OR Graduation and two years Diploma in Elementary Education from a recognized Board. Bachelor's Degree (Pass/Hons) with 50% marks in aggregate OR Graduation and Degree in Teaching/Education from a recognized University.

### **Account Assistant**

Graduation Degree (B.Com) from a recognized University, Having knowledge of all the Account work like P.F, E.S.I, Income Tax etc with a good knowledge of tally, internet, typing and filing of mandatory returns.

### **Office Assistant**

Graduation Degree from a recognized University with good knowledge of computer and typing.

Note:-

1. Preference will be given to the candidates having higher additional qualifications.
2. Age Limit:-
  - a) For the Post of PGT, age limit is below 36 years
  - b) For remaining posts, age limit is below 30 years
  - c) 10 years relaxation for female candidates
3. Three years teaching experience in the respective field in a recognized school/institute is desirable for all teaching posts.
4. CTET is desirable for the post of Assistant Teacher.
5. Applications for the above mentioned posts should reach the Manager, Hans Raj Smarak Senior Secondary School, Opp. Pkt-E, Dilshad Garden, Delhi-110095 on or before 22-03-2018.
6. Application received after the due date is liable to be rejected.
7. Selection will be made on the basis of interview of the candidates. The decision of the Selection Committee in respect of the selection of the candidates will be final.
8. Paste a coloured photograph, not older than three months, on the application form.