

## ADMISSION PROCEDURE

### ADMISSION PROCEDURE FOR ENTRY LEVEL (PRE SCHOOL) FOR OPEN SEATS (OTHER THAN EWS / DG CATEGORY SEATS) FOR THE ACADEMIC SESSION 2019-20

(1) **Registration**

Online Registration Forms are available for open seats (Pre School) at the Web Site [www.hrssss.co.in](http://www.hrssss.co.in) which will be submitted along with the non-refundable, non-transferable Registration Fee of Rs. 25/-. **Admission Criteria** as per schedule given by the department Circular No. F.DE.15 (172) PSB/2016/ 29777 - 788 DATED 26-11-2018 with Admission Schedule is given below:-

#### ADMISSION SCHEDULE

S. NO	PARTICULARS	TIME SCHEDULE
1	Uploading the criteria and their points in the module of the Department at the link.	14/12/2018 (Friday)
2	Commencement of admission process and availability of Forms	15/12/2018 (Saturday)
4	Last date of submission of application forms	07/01/2019 (Monday)
5	Uploading details of children who applied to the school for admission under Open Seats	21/01/2019 (Monday)
6	Uploading marks ( as per point system) given to each of the children who applied for admission under open seats	28/01/2019 (Monday)
7	Draw of lots for candidates who are getting same point for the first list of selected candidates.	01-02-2019 (Friday)
8	The date for displaying the <u>first list</u> of selected candidates ( including waiting list) (along with marks allotted under point system)	04-02-2019 (Monday)
9	Resolution of queries of parents, if any ( by written/ E-mail/Verbal Interaction) regarding allotment of points to their wards in the first list.	05/02/2019 (Tuesday) to 12/02/2019 (Tuesday)
10	Date of Admission to the candidates selected in 1 <sup>st</sup> List	13/02/2019 to 14/02/2019 Wednesday to Thursday
11	Date of Admission to the first waiting list, if required	15/02/2019 to 16/02/2019 Friday to Saturday
12	Draw of lots for the 2 <sup>nd</sup> list, if required	19-02-2019 (Tuesday)
13	The date for displaying the <u>Second list</u> of candidates ( if any ) ( including waiting list) ( along with marks allotted under point system)	21/02/2019 (Thursday)
14	Resolution of queries of parents, if any (By written/ E-mail/Verbal Interaction) regarding allotment of points to their wards in the second list.	22/02/2019 to 28/02/2019 (Friday) to (Thursday)
15	Date of Admission to the candidates selected by draw of lots for the 2 <sup>nd</sup> list, if required	01-03-2019 to 02-03-2019 Friday to Saturday
16	Date of Admission to the second waiting list, if required	05/03/2019 to 06/03/2019 Tuesday to Wednesday
17	Subsequent list of admission, if any	15/03/2019 (Friday)
18	Closure of admission process	31-03-2019 ( Sunday)

**(2) No. of seats (tentative) for admission**

Class	Total no. of seats	Open Seats General (55%)	EWS & Disadvantaged Group (25%)	Management Quota (20%)
Pre School	108	59	27	22

- The admission shall be only on the basis of fixed parameters and points as prescribed in the procedure.
- 25% seats for Economically Weaker Section (EWS) and Disadvantaged Group as defined under the Right to Education Act, 2009.

**(3) Regarding Age Limit ;** Less than 04 years for admission in Pre School ( Nursery) as on 31-03-2019

Pre-School – (Children Born between 01-04-2015 to 31-3-2016) both the days are inclusive.

**(4) Parameters**

Admission will be given according to parameters given below and draw (If required).

S.No	Parameters/Criteria	Points
1 (a)	Neighborhood up to 8 km	70 pts.
1 (b)	Neighborhood beyond 8 Km	60 pts.
2	Staff Ward	10 pts.
3	Alumni ( 5 for mother+ 5 for father)	10 pts.
4	Sibling studying in the same school (second child of the same parent)	10 pts. *
Total		100

\* No points will be given to third/fourth child of the same parent.

**(5) List of supporting self attested documents (Photocopy) to be uploaded by the parents at the time of Registration**

- (a) Date of birth Certificate
- (b) 1 Passport size photograph (coloured)
- (c) Proof of sibling (Recent Report-Card/School Identity Card).
- (d) Proof of Alumni ( X or XII Passing Certificate of parents)

**SUBMISSION OF REGISTRATION FORM DOES NOT GUARANTEE ADMISSION.**