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HANS RAJ SMARAK SR. SEC. SCHOOL

CBSE Affiliation No. 2730304 • School ID : 1106195

OPP. POCKET-E, DILSHAD GARDEN, DELHI - 110095

Email : 1106195hos@gmail.com

School I.D – 1106195

08-07-2026

Subject: Notice regarding School Level Fee Regulation Committee (SLFRC)

Dear Parents/Guardians,

As per Circular No. DOE-A-15/DoE/FeeReg/2026/4007-4016 dated 30/06/2026 by Directorate of Education, this is to inform you that the school constitutes SLFRC strictly in accordance with the Act and the Rules.

The selection of five (5) parent representatives and three (3) teacher representatives shall be carried out through a transparent and public draw of lots from among eligible parents/guardians of the school. Accordingly, the draw of lots for the Parents Representative to the SLFRC will be conducted as per the details given below: -

Date : Tuesday, 14th July, 2026

Venue : Hans Raj Smarak Sr. Sec. School, Dilshad Garden

Entry : Gate no.2

Timings : 10:00 A.M.

Kindly Note:-

Parents /Guardians of students who are exempted from payment of fee, i.e, students admitted under the EWS/DG/CWSN categories under the Right of Children to Free and Compulsory Education Act, 2009, shall not be included for selection as Parent Representatives in the SLFRC.

In case both parents/guardians of the same parents of the sibling(wards) enrolled in the school are selected in the draw of lots, only the parent/guardian whose name in draw first shall be included as the Parents Representative in the SLFRC, and other shall be treated as a invalid and filled from the waiting list.

A waiting list is also be prepared during the draw of lots to filled any vacancy due to non-acceptance/Unwillingness.

The proceeding of the draw shall be duly recorded as per the prescribed norms.

Parents are requested to kindly take note of this update and cooperate with the school. Further details, if required, will be communicated in due course.

For any clarification, you may contact the school office during working hours. Thank you for your understanding and support.

Warm regards,

Principal

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

DIRECTORATE OF EDUCATION, DELHI

CIRCULAR

F.No. D.E-A15 /DoE/FeeReg/2026/ 4007-4016

Dated: 30.06.2026

Subject: Mandatory procedure for constitution of School Level Fee Regulation Committees (SLFRC) and Election of Parent and Teacher Representatives, as per the Delhi School Education (Transparency in Fixation and Regulation of Fees) Act, 2025 and Rules, 2025, for Academic Session 2026-27, in compliance with judicial pronouncements.

WHEREAS, the Delhi School Education (Transparency in Fixation and Regulation of Fees) Act, 2025 (Delhi Act No. 04 of 2025) (hereinafter referred to as "the Act") and the Delhi School Education (Transparency in Fixation and Regulation of Fees) Rules, 2025 (hereinafter referred to as "the Rules") have been enacted and brought into force on 10.12.2025, with the paramount objective of bringing about transparency in the matter of fixation, regulation, and collection of fee by schools in the National Capital Territory of Delhi, thereby curbing commercialisation of education and profiteering by educational institutions, in consonance with the National Policy on Education 2020;

AND WHEREAS Section 3 of the Act states that no school by itself or through any other means on its behalf shall collect any fee in excess of the fee fixed or approved under the Act;

AND WHEREAS, Section 4 of the Act mandates the constitution of a School Level Fee Regulation Committee (SLFRC) in every school for each academic year, and Rule 4 of the Rules prescribes the detailed procedure for its composition, selection of members, and the role of the Observer, ensuring broad-based participation and oversight in fee determination;

AND WHEREAS, in exercise of the powers conferred u/s 21 of the Act, the Lieutenant Governor of the National Capital Territory of Delhi issued the Delhi School Education (Removal of Difficulties) Order, 2026 by way of Notification No. F. DE.15(375)/PSB/2025/245 dated 01.02.2026, in order to give effect to the legislative intent of the Act for the block of three academic years commencing from 2026-27, by fixing timelines for the constitution of the SLFRC and the consequential obligations under the Act on the respective stakeholders;

AND WHEREAS, the Hon'ble High Court of Delhi, vide its Order dated 28.02.2026 in W.P.(C) 122/2026 & Connected Petitions, has, while hearing applications seeking stay of the Notification-cum-order dated 01.02.2026, namely the Delhi School Education (Removal of Difficulties) Order, 2026, directed that the operation and implementation of Clause 3(1) and (2) of the said Notification shall remain stayed, thereby keeping in abeyance the accelerated timelines for the constitution of SLFRCs and submission of fee proposals for the Academic Year 2026-27;

AND WHEREAS, the Hon'ble High Court has further clarified that during the pendency of the said Petitions, schools shall be entitled to collect the same fees for the Academic Year 2026-

27 as was collected for the previous academic year, until the fee is fixed/approved in terms of the provisions of the Act and the Rules, subject to the outcome of the pending Petitions;

AND WHEREAS, the Hon'ble High Court has not stayed the operation of the Act and therefore the provisions of the Act and timelines prescribed thereunder continue to remain operational with full force;

AND WHEREAS, it is incumbent upon the Directorate of Education to ensure the effective implementation of the Act and the Rules for the Academic Session 2026-27, in strict adherence to the statutory provisions and in full compliance with the directions and observations of the Hon'ble High Court of Delhi, while safeguarding the public interest and the welfare of students;

NOW, THEREFORE, all concerned stakeholders, particularly the Managements, Principals, and Staff of all private unaided schools in the National Capital Territory of Delhi, are hereby directed to strictly and mandatorily comply with the following procedure for the constitution of the School Level Fee Regulation Committee (SLFRC) and the regulation of fees for the block of three Academic Years starting from 2026-27, as per the Act and Rules, and in light of the aforementioned judicial pronouncement:

1. **Mandatory Constitution of Parent-Teachers Association (PTA) (Rule 4):** Every school shall constitute a Parent-Teachers Association for each academic year to facilitate the participation of parents in the affairs of the schools, including matters related to fees. This is a fundamental prerequisite for the selection of parent representatives to the SLFRC, ensuring a democratic and representative process.
2. **Mandatory Constitution of School Level Fee Regulation Committee (SLFRC) (Section 4(1)(b)):** Every school shall constitute an SLFRC for the Academic Year 2026-27, not later than 15th July 2026. This timeline is in accordance with the express provisions of Section 4(1)(b) of the Act, ensuring adequate time for due process.
3. **Composition Of SLFRC (Section 4(1)(b)):** The SLFRC shall mandatorily consist of the following persons:
 - (i) Chairperson: Representative of the Management of the school nominated by such Management.
 - (ii) Secretary: Principal of the school.
 - (iii) Member: Three (3) teachers of the school to be selected through a transparent draw of lots.
 - (iv) Member: Five (5) parents from the Parent-Teachers Association to be selected through a transparent draw of lots.
 - (v) Observer: Nominee of the Director of Education.
4. **Procedure for Selection of Parent and Teacher Representatives to SLFRC (Rule 4):**
 - a. **Mandatory Inclusion:** To ensure democratic legitimacy and absolute transparency, every parent/guardian and teacher of the school shall be mandatorily included in the draw of lots for the SLFRC, in accordance with the provisions of the Act and the Rules.
 - b. **Draw of Lots:** A transparent and public draw of lots shall be mandatorily conducted within the school premises to select the five (5) parent representatives and three (3) teacher representatives. A waiting list of ten (10) additional members shall also be

prepared from the same draw of lots to address any future vacancies or representation requirements.

- b. Presence during Draw: The draw shall be conducted strictly in the presence of the Principal, one teacher who is not a participant in the draw, one representative from the PTA General Body, and the Observer nominated by the Director of Education.
 - c. Mandatory Advance Notice: The date, time, and venue of the draw shall be publicly announced at least seven (7) calendar days in advance through a prominent display on the school's notice board and publication on the school's official website. All stakeholders must also be intimated through all permissible modes to ensure maximum participation and transparency.
 - d. Affirmative Representation (Section 4(3) & Rule 4(i)): Where the initial draw fails to ensure compliance with the representation requirements laid down under Section 4(3) of the Act (i.e., inclusion of at least one member belonging to Scheduled Castes, Scheduled Tribes or socially and educationally backward classes of citizens, appointed by rotation, and not less than two women members), selections shall be made immediately from the pre-determined waiting list to fulfill such mandates, thereby upholding principles of equity and inclusion.
 - e. Recording and Preservation (Rule 4(vi)): The entire draw process shall be video-recorded, and such footage shall be preserved by the school for a minimum period of two (2) years for purposes of audit, verification, or grievance redressal. In addition, the school shall also record the 'Minutes' of the entire procedure in writing, duly counter-signed by the Observer and two (2) parent witnesses.
 - f. Prohibition on Influence (Rule 4(vii)): No member of the school management shall directly or indirectly influence or interfere with the conduct of the draw. Any such act shall attract appropriate action in accordance with Section 12 of the Act against the Chairman / Management of the school, reinforcing the integrity of the process.
5. Disclosure and Reporting of Selected Members (Section 4(2) & Rule 4(ix)): The list of selected parent and teacher representatives, along with the Chairperson and Secretary of the SLFRC, shall be signed by all officials present during the draw. This list must be prominently displayed on the school notice board and uploaded on the official school website within seven (7) working days of the draw. A copy of such list shall also be forwarded to the concerned officer authorized by the Director of Education within the same seven (7) working days.
6. Observer – Nomination and Function (Rule 5): a. Nomination: The Director of Education shall nominate a duly authorized officer, not below the rank of Principal of a Government School of the Directorate of Education, Govt. NCT of Delhi, as the Observer for every School-Level Fee Regulation Committee. b. Independent Oversight Role: The nominated Observer shall ensure that the proceedings of the SLFRC are conducted in a fair, lawful, and transparent manner, in accordance with the provisions of the Act, Rules, and the directions issued by the Directorate of Education from time to time. The Observer shall report directly to the Directorate of Education on any non-compliance or procedural lapse, acting as a critical safeguard against malpractices.
7. Filling of Casual Vacancies in the SLFRC (Rule 6): In the event of a casual vacancy arising in the composition of the SLFRC (whether due to resignation, disqualification, retirement, inactivity, incapacity, demise, or misconduct), the Committee shall pass a written resolution within fifteen (15) days of such vacancy. Where the vacancy pertains

to a Parent or Teacher representative, such position shall be filled through a fresh draw of lots to be conducted within fifteen (15) days in the same manner and under the same supervisory conditions as prescribed originally, including representation requirements under Section 4(3) of the Act. Where the vacancy pertains to the Observer, it shall be filled by fresh nomination from the Director of Education within seven (7) days, and intimation of the new nomination shall be communicated to all SLFRC members and displayed on the school notice board and website. Failure to fill any vacancy within the prescribed time frame shall constitute a procedural lapse to be reported by the School Principal / Secretary within seven (7) working days to the Director of Education, and may result in temporary suspension of Committee functioning until compliance is ensured.

8. Term and Meetings of SLFRC (Section 4(4) & 4(7)): The term of the SLFRC shall be for one academic year. The SLFRC shall have a general meeting at least once before the 15th of August of every year to deliberate on the proposed fee structure and other relevant matters.
9. Procedure for Filing and Approval of Proposed Fee Structure (Section 5(2) & Rule 8): The Management of every recognized private school shall mandatorily submit its proposed fee structure for the upcoming block of three academic years (commencing from Academic Year 2026-27) in the format prescribed under Form I of Appendix, along with the relevant record, to the School Level Fee Regulation Committee for its approval, by 31st July 2026. This adherence to the statutory timeline ensures a structured and predictable fee fixation process.
10. Mandatory Audit Compliance (Rule 9): Every proposal for fee revision or fixation submitted by the School Management to the SLFRC shall be accompanied by a set of duly audited financial statements, including balance sheets, income and expenditure accounts, and cash flow statements for the last three financial years, certified by a Chartered Accountant registered with the Institute of Chartered Accountants of India (ICAI). Submission of unaudited or self-certified financial documents shall be treated as non-compliance, as this provision is crucial for verifying the reasonableness and transparency of the proposed fee structure and preventing any diversion of funds towards personal profit or non-educational purposes.
11. Duties and Functions of School Level Fee Regulation Committee (Rule 7): The SLFRC shall be responsible for ensuring fair, transparent, and legally compliant regulation of school fees, and shall discharge its duties by scrutinizing the proposed fee structure, examining its conformity with applicable laws and regulations, demanding clarifications and audited records, approving or rejecting the proposal by consensus (recording dissenting views), ensuring no unauthorized fee heads are introduced, maintaining comprehensive records, and ensuring the prominent display of the final approved fee structure. The collective responsibility of all members, including the Chairperson, Member Secretary, Parent, and Teacher Representatives, and the Observer, is paramount in upholding the integrity of the fee regulation process.
12. Interim Fee Collection and Compliance with Hon'ble Court's Directions: In strict compliance with the judgment of the Hon'ble High Court of Delhi dated 28.02.2026 in W.P.(C) 122/2026 & Connected Petitions, and in light of Section 5(7) of the Act, all private unaided schools in the National Capital Territory of Delhi are hereby permitted to collect the same fees for the Academic Year 2026-27 as was collected for the Academic Year 2025-26. This arrangement shall continue until such time as the fee for the

Academic Year 2026-27 is duly fixed and approved by the School Level Fee Regulation Committee or, in case of a reference, by the District Fee Appellate Committee, in accordance with the provisions of the Act and the Rules. It is unequivocally clarified that any fee collected during this interim period shall be subject to the final outcome of the proceedings challenging the vires of the Act and the Rules presently pending before the Hon'ble High Court of Delhi and the Hon'ble Supreme Court of India. Any excess fee collected, if any, shall be liable for refund or adjustment as per the final approved fee structure or judicial pronouncements.

13. **Public Interest and Legislative Intent:** This Directorate reiterates that the provisions of the Act and the Rules are a legislative imperative aimed at safeguarding the public interest by ensuring that education remains accessible and free from commercial exploitation. The robust framework for fee regulation, including the constitution of SLFRCs, is designed to balance the legitimate needs of schools with the affordability concerns of parents, fostering a transparent and accountable educational ecosystem.
14. **Adherence to Principles of Transparency and Accountability:** All schools are directed to uphold the highest standards of transparency and accountability throughout the process of SLFRC constitution and fee fixation. Any deviation from the prescribed procedures or attempts to circumvent the spirit of the Act and Rules will be viewed with utmost seriousness.

Failure to comply with any of the above mandatory directives related to the constitution and functioning of the School Level Fee Regulation Committee, including the Election Procedure and the fee fixation process, shall attract immediate and stringent action against the school management as per the provisions of Section 12 of the Delhi School Education (Transparency in Fixation and Regulation of Fees) Act, 2025 and the Delhi School Education (Transparency in Fixation and Regulation of Fees) Rules, 2025 or other applicable laws, including but not limited to monetary penalties, debarment, suspension/withdrawal of recognition, or taking over of management.



[Vedita Reddy, IAS]
Director of Education
Government of NCT of Delhi

To

All HOS/Managers
Private Unaided Recognised School, Delhi.

F.No. []/DoE/FeeReg/2025/ 4007-4016

Dated: 30.06.2026

Copy to:

1. PS to Hon'ble MoE, GNCT of Delhi.
2. PS to Chief Secretary, Government of NCT of Delhi.
3. PS to Secretary (Education), Government of NCT of Delhi.
4. PPS to Director (Education), Government of NCT of Delhi

5. PA to Additional Director (Education) (PSB), Government of NCT of Delhi
6. PA to Joint Director (Education) (PSB), Government of NCT of Delhi
7. All Regional Directors of Education, GNCTD
8. All Deputy Directors of Education (Districts/Zones), DoE, GNCTD – for strict enforcement.
9. OS (IT) to upload this order on the website of DoE.
10. Guard File.



[Veditha Reddy, IAS]
Director of Education
Government of NCT of Delhi